



Melksham Neighbourhood Plan

Steering Group Meeting

1 Swift Way, Bowerhill, Melksham

Date: Wednesday, 30 October 2019

Start: 6pm

Present

Steering Group Members

Cllr Richard Wood (MWPC) (Chair)
Cllr Tony Watts (MTC)
Cllr Phil Alford (WC)
Cllr Paul Carter (MWPC)
Cllr Adrienne Westbrook (MTC)

Officers

Teresa Strange (MWPC)
Linda Roberts (MTC)
Lorraine McRandle (MTC)

ii. Community Representatives

Place Studio: Kate Lea

Mr Rolph Brindle (Transport)
~~Mrs~~ Shirley McCarthy (Environment)
Mr Chris Holden

1. Welcome and Apologies

Apologies were received from Councillor John Glover (MWPC) for whom Councillor Paul Carter substituted. Apologies were also received from Councillor Mike Sankey and Colin Harrison.

The meeting welcomed Chris Holden to the group, who would be taking over from Colin Goodhind.

2. Declarations of Interest

There is a standing declaration from Teresa Strange as Trustee for Young Melksham.

3. Public Participation

Two members of public were present, but did not wish to speak to an item.

4. Minutes of the last meeting:

A handwritten signature in black ink, appearing to be 'A' or similar.

Katie informed the meeting, it was not a requirement to have the Consultation Statement available at Reg 14 stage, however, this would need to be done.

Katie felt January would be ideal to put a 2 page article in the Melksham News.

Therefore, it was agreed to put a 2 page spread on progress to date etc in the 16 January edition. Teresa agreed to book this.

Regarding the Area Board meeting it was suggested the Chair and Deputy could present at the meeting on 6 January 2020.

b) Feedback from Topic Group on evidence gathered.

- **Landscape & Key Views:**

Richard Wood and Phil Alford both gave a presentation on the evidence they had gathered so far and explained they would complete this work shortly.

- **Green Infrastructure:**

Richard Wood and Adrienne Westbrook gave on presentation on the evidence they had collated so far.

- **Character & Design:**

Tony Watts and Shirley McCarthy gave a presentation on the evidence they had collated, with the help of Paul Carter.

Teresa agreed she would do a Character and Design Statement for Longford Road area.

Lorraine agreed she would do the same for Hazelwood.

It was suggested Councillor Vanessa Fiorelli could provide a Character and Design Statement for the Forest area.

- **Facilities/Sites:**

Both Adrienne Westbrook and John Glover had undertaken this exercise. Adrienne explained, along with officers of Melksham Town Council a long list of facilities had been drawn-up, unfortunately, there were too many to add to the map provided. Katie took the list and agreed she would look at this.



Regarding photographs for the plan, it was suggested Jonathan Joyce and Linda DeSantiz had several photos of Melksham which could be used. TS explained permission had already been received from Linda to use her photos. It was suggested the local photography group could also help if necessary.

Regarding local valued heritage assets Katie explained the group could park this for now and whilst it could add value to do, it could wait until the next version of the plan.

It was suggested the 'Colin Davis' report on the Town Centre produced in 2006, would be a good source of evidence.

8. Website update

This was now working okay.

9. Date of Next Meeting of Steering Group:

27 November at 1 Swift Way off Westinghouse Way.

A handwritten signature in blue ink, appearing to be 'J. Joyce', written over a horizontal line.

The meeting closed at 7.45pm

