



Melksham Neighbourhood Plan

Steering Group Meeting

Melksham Fire Station, Semington Road,
Melksham, SN12 6DD

4a + b.

Date: Wednesday 29th August 2018

Start: 6pm

Present

Steering Group Members

i. Councillors

Cllr. Richard Wood (MWPC)
Cllr. Paul Carter (MWPC)
Cllr. Adrienne Westbrook (MTC)
Cllr. Tony Watts (MTC)
Cllr. Pat Aves (MTC)
Cllr. Phil Alford (WC)

ii. Community Representatives

Shirley McCarthy (Environment)
Colin Harrison (Business)

Guests

There was one Member of the Public present this evening.

1. Welcome & apologies:

The Chairman welcomed those present to the meeting.

Apologies had been received from Teresa Strange (MWPC Clerk), Cllr. John Glover (MWPC), Cllr. Richard Wiltshire (MTC), Rolf Brindle (Transport) and Colin Goodhind (MCAP). Steve Gray (MTC Clerk) is absent on leave

2. Not Present:

Mike Sankey was not present.

2. Declaration of Interests

There is a standing declaration of interest in MCAP from Colin Goodhind and Shirley McCarthy.

There were no other declarations of interest expressed this evening.

3. **Public Participation**

There was one member of the public present, who wished only to observe.

4. **Minutes of the last meeting**

4.1 Agree minutes of meeting held 27th June 2018

Cllr. Tony Watts stated that the minutes implied that he felt that Lemon Gazelle should link the objectives to the policies, but in fact he felt that this was the role of the Steering Group. The last sentence from the word "whereas" of the first paragraph of page 4 under Min.8.3 to be omitted.

Resolved: The minutes were formally approved with the above amendment

4.2 Matters Arising

Shirley McCarthy wished to re-iterate that the reason the policy document was being looked at again at this meeting was because she felt that the original document was not very eco-focused. She felt that this had not been reflected in the minutes.

5. **Finance Report**

5.1 **Invoices for Payment:**

July 2018 invoice from MCAP for £130.50, invoice number 18/p/007. **Resolved:** Invoice number 18/P/007 dated 28th July 2018 was approved for payment.

5.2 **Current Budget:**

It was noted that the figures for current spend to date were not available for this meeting.

6. **Policy Document:**

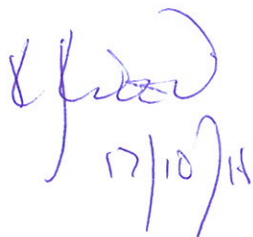
The Steering Group reviewed the draft Policy Document which now contained suggested additions and amendments from the Centre for Sustainable Energy. Each policy was reviewed and additional supporting text was suggested. **Resolved:** The draft Policy Document text was agreed. The Officers to update this document as per the agreed text and send this to Lemon Gazelle, requesting that they make links between the policies and the Plan objectives.

7. **Next meeting date:**

The next meeting to be held on Wednesday 26th September, 2018 at 6.00pm at Melksham Fire Station.

Meeting closed 8.40pm

Signed:



17/10/18

Chairman of MNPSG

Date: