

MINUTES of the Full Council of Melksham Without Parish Council held on Monday 14th September, 2015 at Crown Chambers, Melksham at 7.00 p.m.

Present: Cllrs. John Glover (Vice Chair), Alan Baines, Rolf Brindle, Mike Sankey, Paul Carter, Pat Nicol, Terry Chivers, Mike Mills and Gregory Coombes.

Apologies: Cllrs. Richard Wood (Chair), Steve Petty, Jan Chivers and Ian Tait.

Housekeeping: Cllr. Glover chaired the meeting in the absence of Cllr. Wood. He welcomed all to the meeting and explained the evacuation procedures in the event of a fire. Due to a family bereavement the Clerk was not in attendance and the Councillors sent their condolences to her.

224/15 **Declarations of Interest:** There were no declarations of interest.

The Council agreed to suspend Standing Orders for a period of public participation.

225/15 **Public Participation:** A resident from Old Road, Beanacre requested the support of the Parish Council for the erection of a pedestrian safety barrier to enclose the end of the no through road, and a staggered barrier on the pedestrian footway. He stated that the demographics of the area had changed over the last few years and there were now a number of families with young children living in Old Road, with fears over road safety. There are currently concrete bollards to prevent vehicular access, but these would not stop children running out onto the busy A350. The residents of Old Road were happy to pay for the cost and maintenance of the barrier if the Parish Council had no objections to the proposal.

The Council re-convened.

It was agreed to bring Agenda Item 12f) forward. Cllr T. Chivers reported that Andy Cadwallader, Wiltshire Council Local Highways, had no problem with the proposal providing that it was supported by the Parish Council and that the residents installed and maintained the barriers at their own cost. It was questioned whether the barrier on the footway could be considered as a CATG issue as it would benefit the safety of all users. Cllr Baines queried whether planning consent would be required, but both the resident and Cllr T Chivers said it would not. Cllr Sankey stated that any barrier configuration on the footway would need to ensure that access for pushchairs and wheelchairs or mobility scooters was not impeded. **Resolved:** *The Council support the proposal ensuring that the footway is not impeded for the use of those with pushchairs, mobility scooters and wheelchairs, with the cost of installation and maintenance of the safety barriers being met by the residents.*

The Council agreed to suspend Standing Orders for a period of public participation.

Wiltshire Councillor Roy While reported the following issues:

- The date for the Community Governance Review, 24th November, is fast approaching. He stated that he had carried out a door to door leaflet drop in Bowerhill asking for feedback from residents, and that if parishioners did not

make their views known and the “merger” went ahead then it will have to be accepted.

- Wiltshire Council will be looking at the first quarter’s budget, this will be tough. He stated that two thirds of the budget goes on young people and the elderly, and that this will be going up and an over spend is expected.
- Cllr. While is the next Chairman of CATG (Community Area Transport Group) and informed that the reporting of CATG issues will be streamlined to cut down on council officer involvement. This is anticipated to also be happening across all areas of Wiltshire Council in an attempt to cut costs.
- 140 people attended the last Area Board meeting where the Campus was discussed. It was hoped that the plans for the revamping of Melksham House would go unchanged, and that if Wiltshire Council agrees to the proposals for the Assembly Rooms that this would help to reduce the cost burden, as not all the proposed meeting rooms at the Campus would be needed. Additionally if the Town Council staff relocated to the Campus this would mean that the rooms in the Town Hall could also be hired out for functions. He stated that the plans needed to be realistic, and this could mean a reduction in the planned work for the Market Place. He informed that the majority of the members of the public that attended this meeting stated that they would prefer to see a reduction in the plans for the upgrading of the Market Place in favour of keeping the plans for the Campus unchanged.
- There had been ongoing reports of problems at the small play park in Hornchurch Road with a football being kicked against the substation. The Area Board had agreed funding for a planting scheme to help prevent balls from being kicked against it and to improve the visual impact for local residents.
- There were issues of seagulls and lots of defecation on the Bowerhill Industrial Estate which had spread into some of the surrounding residential areas. He informed that Devizes had suffered a similar problem, but had come up with a scheme for the removal of nests and the introduction of Hawks to the area. This appeared to be improving the situation in Devizes, but there was a cost implication of £10,000, which was jointly funded by all interested parties. A similar scheme could be considered for the Bowerhill area and Wiltshire Council were looking into asking the industrial companies to make a contribution to such a scheme.

Cllr. Glover stated that the Parish Council were extremely disappointed that to date no information had been received with regard to the Community Governance Review and that time was running out for there to be adequate public consultation. He stated that the Parish Council strongly objected to the wording “Merger” by Wiltshire Council in its description of the scheme; this option would involve the dissolution of both the Town Council and the Parish Council and the creation and constitution of a new council.

Wiltshire Cllr. While replied that he had spoken to Wiltshire Council Officers and residents affected by smaller changes would be personally written to. For the areas affected by larger changes there would be one public meeting, possibly at the Assembly Hall.

Cllr. Glover strongly reiterated the Parish Council’s views previously given to Wiltshire Council that there should be public meetings held in each distinct area of the Parish.

Wiltshire Cllr. While responded that Wiltshire Council would be considering the views of individuals that had e-mailed or written to the Council.

Cllr. Baines informed that this review was not just about the potential dissolution of two councils and the creation of one, but also about boundary changes. As such he

considered that all residents should be written to, not just those affected by smaller changes, and that it was in fact more important to write to those people who could be affected by the creation of a new council.

Cllr. Mills stated that it was completely unclear to residents how they could comment on the Community Governance Review to Wiltshire Council. With regard to the planting scheme in Hornchurch Road he considered that the issue with the substation was the sole responsibility of the Electricity Board and that public money should not be spent on this.

Wiltshire Cllr. While felt that the problem with the substation was a wider issue, and that he intended to write to the Electricity Board to request a contribution.

The Council re-convened.

- 226/15 **Member of Parliament for Melksham Without:** The Council discussed inviting new MP for Melksham Without, Michelle Donelan, to a future meeting. It was suggested that a list was compiled of questions the Council wish to have answered. **Resolved:** *The Council ask Michelle Donelan MP to a future meeting, and any questions to be given to the Clerk to compile.*
- 227/15 **Minutes, Full Council Meeting 13th July 2015:**
Resolved: *The Minutes of the Full Council Meeting held 13th July 2015 be formally approved by the Council and signed by the Chairman as a correct record.*
- 228/15 **Confidential Notes from Full Council Meeting 13th July 2015:**
Resolved: *The Confidential Notes for Min.163/15C to accompany the Minutes of the Full Council Meeting held 13th July 2015 be formally approved by the Council and signed by the Chairman as a correct record.*
- 229/15 **Minutes, Short Full Council Meeting 17th August 2015:**
Resolved: *The Minutes of the Short Full Council Meeting held 17th August 2015 be formally approved by the Council and signed by the Chairman as a correct record.*
- 230/15 **Minutes, Planning Committee Meeting 17th August 2015:**
a) **Resolved:** *The Minutes of the Planning Committee Meeting held 17th August 2015 were formally approved by the Council and signed by the Chairman as a correct record with the following amendments:
Min. 185/15j): the word “whished” amended to “wished”.
Min. 187/15: recommendations under points 1. and 3. “A3612” amended to “A3102”.*
b) **Resolved:** *The Recommendations detailed in Min.187/15, Min. 188/15, Min.189/15, Min.191/15a) and Min.191/15b) were formally approved.*
- 231/15 **Minutes, Planning Committee Meeting 7th September 2015:**
a) **Resolved:** *The Minutes of the Planning Committee Meeting held 7th September 2015 were formally approved by the Council and signed by the Chairman as a correct record with the following amendment:
Min. 205/15a)1): the recommendation to read “informing that if a response is not received that the Council, following proper procedure, will refer the matter to the Ombudsman”.*

b) **Resolved:** *The Recommendations detailed in Min.205/15)1), Min. 205/15)2), Min.206/15, Min.207/15a), Min.207/15b), Min.209/15b) and Min.210/15c) were formally approved.*

232/15

Street Naming:

Wiltshire Council had queried whether the Parish Council were happy for the continued use of the name "Snowberry Lane" for the eastern relief road. It was considered that this road was not actually a lane. As the relief road to the west of Melksham was called "Western Way" naming the eastern relief road "Eastern Way" seemed more appropriate. **Resolved:** *The Parish Council respond to Wiltshire Council's request stating that they wish to see the eastern relief road from the Sandridge Common roundabout to the Snowberry lane roundabout named "Eastern Way". Additionally, should planning application W14/06938/OUT, for 450 new dwellings, be approved, the extension to the eastern relief road to also be named Eastern Way and the stretch of road from the Snowberry Lane roundabout to the point where a new stretch of relief road begins to be subsequently renamed.*

233/15

Minutes, Melksham Neighbourhood Plan:

The minutes of the Melksham Neighbourhood Plan Steering Group meetings held on 29th July 2015 and 26th August 2015 were noted. It was raised that the population figures quoted did not seem to be accurate, and that this would be passed to the Administrator.

234/15

Minutes, Bowerhill Sports Field Working Party Meeting 17th August 2015:

- a) **Resolved:** *The Minutes of the Bowerhill Sports Field Working Party Meeting held 17th August 2015 were formally approved by the Council and signed by the Chairman as a correct record.*
- b) *There were no recommendations as the Bowerhill Sports Field Working Party had delegated powers to make resolutions at the meeting held 17th August 2015.*
- c) **Pavilion Handover Update:** Cllr Glover reported that the handover took place on Thursday 10th September 2015. There had been a few teething problems with sets of keys, but this had been left in the hands of the Officers to resolve. The Finance Assistant reported that the signs had been put up, the lights and heating had been set to timer, various socket points had been isolated and that the external lights were no longer going on. The changing rooms had been used by Melksham AFC on Sunday 13th September and they had fed back to the Council how pleased they were with the new facilities. The Finance Assistant informed that she was meeting the cleaner on Tuesday 15th September, and that there were a few minor purchases still to be made.
- d) **Collateral Warranties for the Pavilion Building:** A response to previous queries had been received from the solicitor:
1. A reference to a £1.00 fee within the documents was a standard phase and there was no expectation for any payment.
 2. The definition of the site location of the Pavilion as "off Portal Road" was correct.
 3. The date of practical completion had been confirmed as 22nd June 2015.
- Resolved:** *The Collateral Warranties were formally approved. The Clerk to sign and seal these with the Melksham Without Parish Council official seal on her return.*

e) **Opening Ceremony and Community Consultation Event, Saturday 19th September 2015:** The following was noted:

- Event to be held 10.00am to 12.00noon.
- The Lord Leutenant to arrive at 9.50am to cut ribbon at 10.00am.
- Cllr Wood and Wiltshire Cllr While to say a few words.
- Wiltshire Times and Melksham News to cover event.
- Youth football matches will take place during the morning.
- Gompels Healthcare had kindly donated £100 for refreshments. This will take the form of Tea, Coffee, cakes and biscuits. Officers to organise this.
- 12 tables and 24 chairs to be borrowed from Bowerhill Village Hall.
- Flip Chart required for Community Consultation.

Cllr Mills reported that Knorr Bremse had agreed to provide two picnic benches for the Pavilion and a bin with their name on. The designs of these had been sent to Knorr Bremse and the Council were awaiting a response. **Resolved:** *One picnic bench to be located to the left of the Pavilion and the other to the right of the Pavilion. The bin to be located towards the direction of Knorr Bremse.*

The Finance Assistant informed that the Council were unable to borrow an urn from any of the village halls in the parish, however the Council could consider purchasing their own for use within the parish and that a 20 litre urn would cost £66. **Resolved:** *The Council purchase a 20 litre urn at a cost of £66 inc. VAT. The urn to be put on the list of items that require annual PAT testing.*

It was agreed that a letter of thanks be sent to Sam Gompels and that a sign acknowledging sponsorship of refreshments be put up on the day.

235/15 **Minutes, Allotment Committee Meeting 7th September, 2015:**

Cllr Glover declared an interest as he is an Allotment Holder.

- a) **Resolved:** *The Minutes of the Allotment Committee Meeting held 7th September 2015 were formally approved by the Council and signed by the Chairman as a correct record.*
- b) **Confidential Notes from Allotment Committee Meeting 7th September, 2015:**
Resolved: *The Confidential Notes for Min.221/15C to accompany the Minutes of the Allotment Committee Meeting held 7th September 2015 be formally approved by the Council and signed by the Chairman as a correct record.*
- c) **Resolved:** *The Recommendations detailed in Min.214/15, Min.216/15a), Min.216/15b), Min.217/15, Min.219/15)1), Min.219/15)2), Min.220/15, Min.221/15C and Min.223/15 were formally approved.*

236/15 **Finance:**

- a) **Council Receipts:** The Council noted that the following amounts have been received since the last meeting:

Paying in reference	Income Details	Amount £
500087	Allotment rent: BFY 20.00 BFS 20.00	£ 40.00
500088	AFC Melksham deposit & season fees	£ 775.00
BACS	Interest on fixed term deposit	£ 143.67

BACS	Interest on fixed term deposit	£ 6.56
500089	Adhoc football bookings	£ 100.00
BACS	Allotment rent: BFS: 40.00	£ 40.00
BACS	Interest on Instant Access Account	£ 0.01
BACS	Melksham Town Youth Football Pitch	£ 2,100.00
BACS	Interest on Instant Access Account	£ 0.01
Total		£ 3,205.25

b) Accounts for payment: *Resolved:* The following accounts be checked and formally approved for payment:

Cheque no	Payee	Payment Details	Net £	VAT £	Gross £
4989 **	A4 Asbestos	Asbestos removal at Shaw Village Hall	£ 1,250.00		£ 1,250.00
4990 **	EON	Goodwill gesture towards electricity/gas bill at pavilion	£ 150.00		£ 150.00
4991 **	Total Carpets and Flooring	Fitting of new floor at Shaw Village Hall	£ 2,679.17	£ 535.83	£ 3,215.00
4992 **	SJC Carpets and flooring	Preparation of floor at Shaw Village - vusta & latex	£ 1,250.00		£ 1,250.00
4993 **	Post Office Ltd	Postage Stamps	£ 157.00		£ 157.00
DD	British Telecom	Telephone charges for 01225 705700 – line rental adjustments & charges 1/8 - 31/10	£ 85.23	£ 17.04	£ 102.27
DD	British Telecom	Line rental for 01225 706693 at new pavilion 1/8 - 31/8	£ 19.99	£ 3.99	£ 23.98
DD	British Telecom	Line rental for 01225 702485 at new pavilion 1/8 - 31/8	£ 19.99	£ 3.99	£ 23.98
DD	British Telecom	Line rental for 01225 708741 at new pavilion 1/8 - 31/8	£ 19.99	£ 3.99	£ 23.98
DD	British Telecom	Line rental for 01225 706693 at new pavilion 1/9 - 30/9	£ 19.99	£ 4.00	£ 23.99
DD	British Telecom	Line rental for 01225 702485 at new pavilion 1/9 - 30/9	£ 19.99	£ 4.00	£ 23.99
DD	British Telecom	Line rental for 01225 708741 at new pavilion 1/9 - 30/9	£ 19.99	£ 4.00	£ 23.99
4994	Total Equipment Ltd	Electricity charges for Crown Chambers from 11/6 - 7/7, 11/7 - 7/8 & Rent 1/10 - 31/12	£ 1,644.58	£ 1.79	£ 1,646.37
4995	JH Jones & Sons	Bin Collections & grass cutting at Bowerhill Sports Field & Beanacre play area and Grass cutting at allotments - July & August	£ 1,211.00	£ 242.18	£ 1,453.18
4996	Playsafety Ltd	Annual RoSPA inspection of play areas and post installation inspection at Hornchurch Rd & Bowerhill Sports Field	£ 566.00	£ 113.20	£ 679.20

4997	Vita Play Ltd	Repairs to cone climber at Beanacre Play Area	£ 432.00	£ 86.40	£ 518.40
4998	Grant Thornton	External auditors fee for Annual Return 2015	£ 400.00	£ 80.00	£ 480.00
4999	Avon IT Systems	Webhosting fee for 2015 and repairs to finance officers PC	£ 177.00	£ 35.40	£ 212.40
5000	Walker Fire Ltd	Service of fire extinguishers at Crown Chambers	£ 123.93	£ 24.78	£ 148.71
5001	Melksham Town Council	Contribution to Neighbourhood Plan expenditure: MCAP refs 15/P/006 & 15/P/007	£ 219.05		£ 219.05
5002	Condor Office Solutions	Photo copier charges 1/5 - 31/7	£ 173.14	£ 34.63	£ 207.77
5003	Wiltshire Publications Ltd	Quarterly newsletter (summer) in Melksham News	£ 142.50	£ 28.50	£ 171.00
5004	Andy Strange Property and Garden Maintenance Ltd	Repairs to drain cover and ramp entrance at Bowerhill Sports Field	£ 115.00		£ 115.00
5005	SLCC Enterprises Ltd	Training Course for Finance Assistant 21/9/2015	£ 95.00	£ 19.00	£ 114.00
5006	JK Mobility Stairlifts Ltd	Service of Stair Lift at Crown Chambers	£ 80.00		£ 80.00
5007	Viking	Notebooks, 2016 diary & pens	£ 39.96	£ 7.99	£ 47.95
5008	EON	Remainder of money owed for pavilion after meter reading	£ 45.93		£ 45.93
5009	Broker Network Ltd	Additions to insurance policy: 4 outside seats, 3 noticeboards and £5,000 contents at new pavilion	£ 31.55	£ 1.89	£ 33.44
5010	Wilts & Berks Canal Trust	Subscription to Wilts & Berks Canal Trust	£ 25.00		£ 25.00
5011	St Barnabas Church	Rent for Beanacre Play Area	£ 10.00		£ 10.00
Salaries:					
5012	Mrs T Strange	Sept salary + expenses (Weedkiller, 1st aid kit for Caretaker & wheelie bin bags £59.23+VAT)			
5013	Mrs J Eccleston	Sept salary, add hrs (20.25) & expenses £2.50+VAT (cleaning materials)			
5014	Mr T Cole	Pay for w/e 25/7/15 - w/c 15/8/15 + travel allowance + mileage (187 miles)			
5015	Mrs L Key	Sept salary & expenses £0.84+VAT (toilet rolls)			
5016	Mrs E Cranton	August Office Cleaning			
Total Salaries			£3,412.19	£12.48	£3,424.67
5017	Wiltshire Council - Wiltshire Pension Fund	Superannuation for September	£ 840.94		£ 840.94
5018	HMRC	PAYE, tax and NI for September	£ 578.83		£ 578.83
Grand total			16,054.94	1,265.08	17,320.02

Cllr Sankey queried the descriptions for the cheques for BT, as it appeared that the Council had been charged twice. The Finance Assistant explained that the bills were for two different months and that she would amend the cheque descriptions accordingly.

c) Conclusion of External Audit:

The Council noted that the External Audit for the financial year 2014/15 had concluded and there were no problems. The Council thanked the Finance Assistant for all her hard work in the preparation of the documents for the audit.

237/15

Community Governance Review:

The Council had received correspondence from Wiltshire Council with regard to the Community Governance Review (CGR) for the Melksham Area. Disappointingly this correspondence only stated vaguely that Wiltshire Council were looking to arrange a public meeting for late September/early October, there was no information about how many meetings would be held, where these would be and how members of the public could respond to the consultation. The Council discussed the following schemes:

- Scheme A: Melksham Without and Melksham Town Council – Approximately 733 properties to the South of Snarlton Lane.
- Scheme B: Melksham and Melksham Without parish merger – Option One.
- Scheme C: Melksham Without and Melksham Town Council – Dunch Lane area.
- Scheme D: Melksham Without and Seend Parish Councils – Giles Wood area.
- Scheme E: Melksham Without and Broughton Gifford – Land common to both parishes.

The Council supported Schemes C, D and E as these were boundary changes that it had put forward to Wiltshire Council and conceded that Scheme A was a logical boundary to the East of Melksham.

With regard to Scheme B, the Council had a number of major concerns and reiterated their objection to the scheme description of “merger” rather than dissolution of both councils and the creation and constitution of one new council. The practicalities of such a change were queried; how many councillors would sit on any new formed council and what proportion would make up representation of the Parish rather than the Town, with concerns that the villages that currently form part of the parish could potentially lose their voice.

Much discussion took place over the fact that due process had not been followed, that residents had not been informed about the proposals and how they could make comment. Due to the time frame there was now not enough time to properly organise and advertise meetings. Wiltshire Council were suggesting one meeting for the whole parish and the Council considered this utterly insufficient, and with 22,000 residents in the parish queried how one venue would be able to accommodate the potential number of attendees. Additionally, they queried what weighting Wiltshire Council would place on the views and feedback of residents from the Town against those of Parish residents as there was clearly an imbalance with regard to numbers. The Council wished to see a meeting take place in each distinct area of the Parish.

Resolved: 1. *The Council write a strongly worded response to Wiltshire Council expressing their disappointment with regard to how this consultation process has been handled, expressing that residents have not been properly informed and are unaware of the proposals and how to comment, that time is running out for an adequate consultation and that one meeting for the whole Parish is insufficient.* 2. *The Community Governance Review to be advertised on the Parish Council Website, the wording of this to be decided by the Chairman and the Clerk.*

238/15

Office Accommodation:

- a) **Costs for Current Office Accommodation at Crown Chambers:** The Council noted this.
- b) **Update on Campus Special Area Board Meeting, Wednesday 9th September 2015:** Cllr Glover reported that an agenda item was to take a vote over who would sit on the board with regard to the Campus, however this had all been decided prior to the meeting. Wiltshire Cllr Seed and Wiltshire Cllr Hubbard were on this board along with 1 member of the Town Council. The fourth member was unknown, but the Parish were not represented. It was noted that there was to be a presentation to the Chamber of Commerce on 15th September 2015. Cllr Baines reported that of the residents that attended the meeting the majority had been in favour of a basic scheme to enhance the Market Place with the £0.5million saved being spent on the Campus and that the only the minimum of land should be sold off to raise enough money to carry out the work that was necessary.
- c) **Option of working in Partnership with Wiltshire Council by incorporating the Parish Council Administrative Function within the Campus:** The Council discussed the pros and cons of relocating the office staff to potential office accommodation within the new Campus. **Resolved:** *The Officers to investigate the feasibility of potential utilisation of the campus building for administrative and meeting facilities.*

239/15

Highways and Transport:

- a) **Paths Improvement Grant Scheme (PIGS):** It was noted that the Council were still awaiting a response to their request for an extension to the footway around the Hornchurch Open Space.
- b) **Community Area Transport Group (CATG) Price List for Common Requests:** the Council noted this list. Cllr Baines requested guidance for Parish priorities for the CATG meeting:
- Street lights – Sandridge Common.
 - Dropped Kerbs, Corsham Road, Whitley – Cllr Chivers has sent evidence from residents.
 - Footway for Forest and Sandridge School. This has been actioned, but barriers to stop children from running onto Snarlton Lane still required.
 - Dropped Kerbs at De Havilland Place, Bowerhill – this has been raised as an Area Board Issue, request no 4182.
 - Update on road markings for Townsend farm Roundabout.
- c) **Request to Sponsor Falcon Way Roundabout, Bowerhill:** The Council had received a request for sponsorship of the Falcon Way Roundabout, Bowerhill. **Resolved:** *The Council approved this request and requested Officers to discuss further with the interested party.*
- d) **Update on new Footpath behind Forest and Sandridge School:** The footpath is now open and useable, but requires tarmac to be laid. The “V” shaped concrete barrier at the end of Ingram Road which prevented the path from being used by pushchairs and mobility scooters has now been removed.
- e) **Resident’s Concerns over Excessive Speed on the Eastern Relief Road:** Cllr Mills reported that the Police had confirmed that the speed limits on this unadopted road were legal and that they would be enforced. **Resolved:** *The Council pass on the resident’s comments to the Melksham NPT.*
- f) **Resident’s request for Deer Signage on the A350, Beanacre:** **Resolved:** *The Council pass this request to Wiltshire Council Highways.*

g) Changes in Bus Service 271 & 272 being provided by First Bus: It was noted that the information received by the Council was incorrect and that there was to be no changes to these services. Cllr T. Chivers reported that the 15 Town bus service would also be running via Skylark Road. The First Bus service from Bath to Melksham was to be reduced at the start of the day.

- 240/15 **Committee/Working Party meetings with Delegated Powers:** It was noted that this was now no longer required due to the proximity of the next full Council meeting.
- 241/15 **Wiltshire Council Dog Control Orders:** A discussion took place over how Dog Control Orders could be enforced and who would carry this out. **Resolved:** *The Parish Council apply to Wiltshire Council for Dog Control Orders for all recreation areas in the Parish and ask the Parish PCSOs to enforce these orders.*
- 242/15 **Wiltshire Open Space & Play Area Study – Melksham Community Area Profile:** The Clerk had prepared notes on this document and Cllr Brindle had also prepared comments. **Resolved:** *Cllr Brindle and the Officers to prepare a response to this study, to be submitted by the deadline date of the end of September 2015.*
- 243/15 **“Rural Policing Matters” Campaign:** The Council noted this consultation and that they could respond to it individually by Tuesday 15th September 2015.

Cllr Mills stated that he was concerned about the future closing of Melksham Police station and requested that this be put onto the agenda for the next Full Council meeting. Cllr T. Chivers stated that representatives from the Melksham Rural NPT attending Parish Council meetings in other parishes and asked that we send PC Barry Dalton a list of the Council’s Full Council meeting dates and ask if they could attend one or two to update the Council on issues in the parish.

Meeting closed at 10.00 pm

Chairman, 12th October 2015