

MINUTES of a Meeting of Melksham Without Parish Council held on Monday 5th December 2011 at Crown Chambers, Melksham at 7.00 p.m.

Present: Cllr. Mike Mills (Chairman), Cllr Richard Wood (Vice Chair), Cllrs. Alan Baines; Rolf Brindle; Gregory Coombes; Paul Clark; John Glover; Elisabethe Bean; Pat Nicol; Mike Sankey and Don Millard (from 7.25pm).

Apologies: Cllrs Steve Petty and Maurice Hubert

- 316/11 **Declarations of Interest:** Richard Wood declared an interest in Planning Applications W/11/03028 and W/11/03029 as a neighbour of the applicant and acquaintance of the applicant's direct neighbour. Cllr Baines declared an interest in Planning Application W/11/02958 as a customer of Oakley Farm. Cllr Coombes declared an interest in Planning Application W/11/03119 as he lives opposite the applicant. The Assistant Financial Officer declared an interest as an acquaintance of Mrs Coffin, a resident in attendance at the meeting to comment on Planning Application W/11/03029. Cllr Glover declared an interest in the Community Orchard item as a Berryfield allotment tenant. The Clerk reported that she had sought advice from the Wiltshire Council Monitoring Officer as to whether Cllr Glover should declare an interest in the new Green application for the land between Wellington Drive and Falcon Way. Cllr. Glover needed to declare an interest as a resident of Wellington Drive but this would not be considered a prejudicial interest. Cllr Glover emphasised he had declared an interest in matters relating to the new Green application as a resident of Wellington Drive.

The Council resolved to suspend Standing Orders to allow for a period of public participation.

- 317/11 **Public Participation:**
- a) **PA W/11/03029/FUL 592 Semington Road, New two storey 5 bedroom dwelling:** The occupant of 594 Semington Road Mr King expressed his objections to PA W11 03029 for the following reasons:
1. *Street Drawing inaccurate* - It is 2.4 m from right hand edge of house to his gate post, not 3 metres. Also 4 ft to his boundary from new house – not 6 m as shown on street scene.
 2. *North elevation drawing inaccurate* - Drawing no. 281.263 p Distance to back boundary not as wide as shown.
 3. *New dwelling will take light from kitchen window and put 594 house and its whole south-facing garden in shadow.* (The resident is a keen gardener) Every metre in height creates a shadow 3 metres long – This will create a shadow over 594's garden and house. To the top of apex is 8.45m so the new house will create a shadow of 32 m long, casting a shadow over the window, the back door, front door and garden. The distance from the corner front of 594 to the boundary wall is 13.3 metres, so house will be also totally in shadow.
 4. *New roof higher than existing dwellings* - The roof height is higher than both existing 592 and 594.
 5. *New build too close to 594* - New build is closer to 594 than 592.
 6. *Loss of parking* - A 5 bed house will take away all parking.

7. *Loss of attractive open frontage* - The frontage is part of character of the rural park of Semington Road.
8. *Loss of existing ribbon development* - Spoils pattern of existing ribbon development.
9. *New dwelling will spoil the existing density of this part of Semington Road* - where homes are well spread out.

The resident explained that he had visited the Planning Office earlier today and had been informed that all the application's drawings had been rejected as the scales were incorrect. A few days earlier, a Planning Officer had visited the site to erect Planning Notice and had spent only four minutes listening to his objections but had been with the applicant for 1½ hours.

b) PA W/10/04033/REM Reserved matters pursuant to outline permission (05/00225/OUT) for 85 new dwellings, garages and associated engineering works, Land north east of Snowberry Lane and South of Sandridge Road
 Snarlton Lane resident Mrs Sibley expressed concerns about the application above for the following reasons:

1. The existing house extension (323A Snarlton Lane) which is right on the boundary of the development is not shown on the plan. This gives the impression that there is space/gap between the development and the existing garden of 323A which is incorrect.
2. What is associated engineering works? Mrs Sibley knows there is a drainage problem and does not want any pumping station put near her property.
3. Objects to anything more than 2 storeys near her boundary as does not wish to be overlooked.
4. Questioned the need for the increase from the initial 70 houses, and why the need for more social housing.
5. Will overdevelop and spoil Snarlton Lane and the entrance to Melksham from the Calne side.
6. Concerns of flooding on site.
7. New park at back of resident's house and her neighbour; concerned about loss of privacy and noise as right up to resident's boundary.

Snarlton Lane Resident Mr Cooper endorsed Mrs Sibley's comments and added that Snarlton Lane residents had been promised that there would be no 3 storey houses, but 2.5 storey houses are on plan and will look straight into the resident's house.

The Chairman reminded Snarlton Lane residents that PA W10 04033 was within the Town Boundary and that they needed to make representations to the Melksham Town Council. The application was on their agenda for the following Monday, 12th December. It was made clear that the Parish Council would only make comments to Wiltshire Council on any matters relating to the application which could impact on Parish residents; and not those in the Town.

c) Report from Wiltshire Councillor, Roy While: Wiltshire Cllr Roy While emphasised that he had powers to call in planning applications to the Wiltshire Council Planning Committee and would do so in view of the concerns expressed

However it was very important that residents then attended the Planning Committee to express their objections on person.

Cllr. While then gave a report of Wiltshire Council's work during the past month, as follows:

1. *Car Park Charges:* There will be no increase in car park charges until 2014. Season tickets are to be reduced by approx 20%.
2. *Council Tax:* There will be no change or increase in the council tax charge for next year.
3. *Boundary Review:* The new constituency encompassing Melksham Trowbridge, Bradford on Avon was to be called Trowbridge, but further to complaints, was now proposed to be "West Wiltshire".
4. *New management structure:* The new Wiltshire Council Management structure has been confirmed with no Chief Executive, and 4 not 5 Directors. The aim is for much more cross working and less departmentalisation.
5. *Campus:*
 - i) At the Wiltshire Council Cabinet meeting on 13th December a decision will be made of the next three Campuses, proposed as Corsham, Melksham and Salisbury.
 - ii) Cllr Mike Sankey is now a full voting member of the SCOB (Shadow Campus Operations Board)
 - iii) SCOB have started talking to local users, as well as investigating other local facilities, such as the Conservative Club. Cllr While explained that anyone can have their say on what they think should be in the campus, within the cost limits.
 - iv) Details of a campus website and blog will be available in the next few weeks.
6. *Wiltshire Council Job Losses:* The Chairman asked for confirmation of the report in the Wiltshire Times that Wiltshire Council were making 600 redundancies. Cllr While explained that for the last round of redundancies the 240 Managers who left took voluntary redundancy. The top level of management, and the front facing staff also have to be looked at too; although a lot are expected to leave as natural wastage. The figure of 600 is those who have been put at risk, with the actual number of redundancies to be much lower.

Cllr Millard arrived and joined the meeting at 7.25pm.

- d) ***Request for new bus shelter near Eden Grove:*** Whitley resident Mr Walker reiterated the points that he had made at the Finance Committee Meeting held on 14th November that there is no vandalism in Whitley at present; but there is a lot of elderly people who use the excellent bus service. The nearest bus shelter is at Shaw Hill or Atworth. The resident questioned why an article had not been placed in the "Connect" magazine as recommended by the Finance Committee on 14th November. The Clerk explained that the deadline for Connect had already passed, and that the recommendations of the Finance Committee were still to be approved by the full Council at that meeting.

The Chairman explained that the Council had received a letter from a resident in Corsham Road who had expressed concern and objections to a bus shelter being

erected in Corsham Road. It was noted that previously a bus shelter had been removed from Corsham Road because of anti social behaviour.

Cllr Baines asked Councillors to bear in mind that when there had been a proposal to put a seat at the end of Eden Grove the residents were against it because of perceived anti-social behaviour. There is also another bus stop in Top Lane that is used a lot.

The Council reconvened.

- 318/11 **Minutes, Planning Committee 7th November: Resolved:** *The Minutes of this Meeting be approved by the Council and signed by the Chairman as a correct record.*
- 319/11 Arising from Min.285/11 **W/11/02431 Proposed slurry store (Broughton Gifford application):** Cllr Coombes reported that he had visited Broughton Gifford and could find no list of Councillor names, or agenda and that the only contact details available were for the Clerk. Cllr Coombes questioned whether the residents of Broughton Gifford would have been aware of the planning application. The Clerk explained that she was a Broughton Gifford Councillor and that she would raise this matter at the next Council meeting.
- 320/11 Arising from Min. 287/11 **Review of Parish Plans:** The Clerk reported that she was going through the amendments and adding bits from the Council's Planning Policy and the Core Strategy summary. Four of the plans have now been done, with the two smaller ones still to do. She hoped to have them ready for the January meeting.
- The Clerk explained that the idea was to give as much information as possible to a steering group from the local community for them to formulate their own plan with their own ideas. The Clerk offered to facilitate the first meeting for each of the local communities within the Parish or a Community Facilitator could be engaged from Community First. Some professional help would also be advisable, i.e. from WALC or the Planning Department. It was planned to have Miriam Zaccarelli at the meetings to ensure co-ordination with the Melksham Community Area Partnership Plan. The plans have to be in line with the Core Strategy and part of the process is for an Inspector to apply several tests to ensure that it is compliant. Once approved, the Neighbourhood Plans will form an important part of planning legislation for the Parish. To that end the plans in their current format still need to await the adoption of the Core Strategy to ensure alignment with it before consulting the local community for their input. It was noted that the Core Strategy was currently timetabled for adoption in Autumn 2012. Cllr. Bean proposed that an advertising campaign be launched in good time to sell the concept of the Neighbourhood Plans to local residents so that they came along and took part in the process. This was agreed
- 321/11 **Planning Applications:** The Council considered the following planning applications and made the following comments:

W/11/02842/FUL S. Tucker, 3 Belvedere Road, Bowerhill. Loft conversion with 2 pitched Dormers, 1 velux roof light to front and 3 velux roof lights to rear.

Comments:- *The Council has no objection to this application. However it appears to be retrospective as a lot of work has already been done prior to this application being sent through.*

W11/03029/FUL 592 Semington Road, Melksham. New two storey 5 bedroom dwelling

Comments:- *The Council strongly OBJECTS that the proposed new dwelling in style is completely out of scale and character with the existing cottages on either side of this site. The two cottages on either side, which are built of very attractive natural stone, are at least 100 years old. (No 592 has an interesting history as it was originally a woolshed where wool was combed and carded. It has an original fire mark on the side right-hand wall due to a serious wool fire which is still evidenced on some of its timbers. The historic fire mark was put there to reassure the Fire Brigade that any further fire expenses would be met by insurers.) Such a huge modern house would dwarf the cottages and be out of keeping with the spacious rural density and cottages opposite in this part of Semington Road. It is also being positioned far too close to 594 Semington Road and would put not only 594's whole garden but the house as well in complete shadow. The site is not large enough for a 5-bed dwelling. If this were to be built there would be no space left for any on-site parking and cars would end up on the main Semington Road. A 3-bed dwelling would be more appropriate. The plans contain a number of errors:- a) the scale given on the drawings is incorrect, east is confused with west on some elevation drawings, the north elevation drawing is inaccurate and the street drawing is misleading, giving an impression of far more space than there actually is on the site. Please would you send a correct set of plans.*

Any amended plan needs to ensure that a more modest dwelling is proposed in proportion to existing adjacent dwellings, that natural stone materials are used, that the roof is no higher than the cottages either side and that the proposed new dwelling is positioned far closer to 592, so that the light amenity of 594 Semington Road is not taken away. Please see also comments received from resident Mr King.

MW11/2958 LBC Wheelers Inns, Pear Tree Inn, Top Lane, Whitley. Interior Joinery Additions to bar and dining area *Retrospective application*

Comments:- *There is concern that as the application is retrospective and the building is listed, the changes may have covered up important historical features. Please would you bring this concern to the attention of the Conservation Officer so that changes can be carefully checked out .*

MW11 03041/FUL Mitchell, Land west Of Mobile Home, Oakley Farm, Forest Lane Proposed New Farm Shop & Car Park

Comments:- *The Council welcomes this additional facility in the parish and Community Area.*

MW11/03050/FUL Evans, 14 Shaw Hill, Annexe Porch, Kitchen, Dining Room and conservatory extension.

Comments:- *The Parish Council strongly OBJECTS that the proposed development appears far too large and out of scale with the existing build. My Council therefore wishes to reiterate previous objections as detailed in our earlier letter of 10th October (MW11/02501) which seem to have been ignored. These proposals completely compromise and spoil the architectural integrity of the original attractive design. The proposed new roof pitches are incongruous and out of keeping with the existing roof.*

W11/03119 Mr Jamie Smith, 95 Corsham Road, Whitley, SN12 8QF.

Proposed Erection of a single storey rear extension to create a kitchen/dining room.

Comments:- *The Council note this extension is built right to the boundary line of the adjacent property, thus making it necessary for the building work, and any future maintenance to have to be done from the next door neighbour's garden. The new build right up to the boundary could also prevent the neighbour from carrying out a similar extension.*

W10/04033/REM Reserved Matters application pursuant to outline permission (0500225/OUT) for 85 new dwellings, garages and associated engineering Works. – Land North East of Snowberry Lane and South of Sandridge Rd. *Please note this is a Town Council application and the Parish Council is therefore restricting comments to issues which may affect the character of Snarlton Lane as a whole and Parish Council residents who live in the lower part of Snarlton Lane. We have advised residents living in the Town part of the Lane to write to you with their concerns and notify the Town Council of them as well. Please see my Council's previous letter of 27th January 2011 which all relate to the amenity of Snarlton Lane itself. Please also see comments attached from Mrs Manoli Crook and Mrs Sibley –received on 5th December.*

Comments:- *The Council is very concerned that the existing hedgerow in Snarlton Lane should not only be retained but carefully protected during any development works.*

Melksham Without Parish Council has no objections to the following applications.

W11/ 03028/FUL 592 Semington Road, Melksham. Proposed two storey rear extension

W/11/03072/FUL Kristek Precision Ltd. Unit 3, Pegasus Way, SN6TR Proposed side extension linking Unit 3 & 2 Pegasus Way.

322/11

Planning Correspondence:

a) **Draft National Planning Policy Framework (NPPF):**

i) The Council noted the letter from Duncan Hames MP. **Resolved:** *The Council send a copy of the article in the Melksham Independent News, about changes to planning policy, to Greg Clark MP, Minister for Planning.*

ii) The Council noted the email from the White Horse Alliance which commended the Clerk for her excellent work on the letter re the draft NPPF as the White Horse Alliance as “one of the best critiques I have read of the proposed new framework for planning”. **Resolved:** *The Council reply that they were interested in becoming part of the White Horse Alliance to share information.*

b) **W11/02927/ADV Sainsburys signage and response from Melksham Tree Warden re gabions on Sainsburys application W/10/01434 (drawing no. 659B/06):** **Resolved:** *The Council write to Melksham Town Council to request that as this was a Town Council application please would they ask the applicant to implement a suggestion from the Melksham Tree Warden, Mr Ian Cardy, that Sainsburys be asked to plant up the gabions.*

- c) **Clackers Brook development – outstanding issues:**
 - i) *Proposed footpath:* Cllr Brindle reported that he had not yet heard from Paul Millard, Rights of Way Officer about date for a site meeting to walk the route of the proposed new extension to the footpath at Clackers Brook to connect with the new East of Melksham housing development.
 - ii) *Turning Circle at bottom of Snarlton Lane* Cllr Millard commented that the turning circle was too small for works vehicles to use.

d) **Resident’s comments:**

The Council noted written comments from residents with objections to the following planning applications:

- i) Objections from Mr King (594 Semington Road) - W/11/03029
- ii) Objections from Mrs Manoli Crook - W/11/04033
- iii) Objections from Mrs Sibley, 323A Snarlton Lane - W/11/04033

Resolved: *The Council advise the residents to contact their Wiltshire Councillor, Mark Griffith.*

323/11 **Minutes, Council Meeting 17th October:** **Resolved:** *The Minutes of this Meeting be approved by the Council and signed by the Chairman as a correct record.*

324/11 Arising from Min. 258/11 iv) **SCOB Shadow Campus Operations Board:** The Council welcomed the news that Cllr. Sankey now has full voting rights.

325/11 Arising from Min. 268/11 (i) **NHS Staffing Numbers:** The Council noted a reply from the Chief Executive, Nerissa Vaughan Great Western Hospitals NHS Foundation Trust to emphasise that health services were now becoming more community orientated. It was noted that Ms Vaughan was willing to attend a Council meeting if required.

(ii) **Leekes Pharmacy Application:** The Council noted correspondence with Wiltshire Councillor Mark Griffith in support of the application. The Council noted that Cllr Clark would be attending the Oral Hearing on 15th December. Cllr Clark reported that he was still awaiting details as to whether having the cost of having a new pharmacy at Leekes could result in a loss of another Melksham health service or facility.

326/11 Arising from Min. 270/11 **Footpath behind Locking Close (PIGS Scheme):** The Chairman reported that the Launch event on the 9th November was well attended and Wiltshire Council had produced a Press Release about the project. The damaged sign post was missing, and is therefore presumed to be under repair, organised by Paul Millard. A delivery vehicle was spotted using the new footpath as a short cut, and the company has been contacted and the details passed to the Police. The bins have been moved to the new path and sited opposite each other to narrow the width of the path to deter vehicles using it as a short cut to Bowerhill Lane.

The Assistant Financial Officer reported that no funds had been received to date from Wiltshire Council for the PIGS grant. An invoice is to be raised to BRAG for their contribution to the scheme.

327/11 Arising from Min. 275/11 **New MWPC Website Update:** The Councillors were pleased with the fresh, modern look to the new website and were happy for RM Software to be instructed to add in the content. The next step was for the existing web content to be

updated by the office staff and sent to RM Software for uploading onto the website. Training would then be required for the office staff to be able to update the website themselves regularly.

- 328/11 Arising from Min. 279/11 **Community Orchard:** The Clerk reported that Ian Cardy, Melksham Tree Warden had suggested that a Community Orchard be planted at the edge of the new Briansfield Allotments. Mr Cardy had confirmed that there were grant funds available for this type of project. It was agreed that the best site for such trees would be along the back fence to form a wind break.
Resolved: *The Council approve planting of fruit trees at the back of the new Allotment site, subject to permission from the landowner Mr Guley.*
- 329/11 Arising from Min. 280/11 **Fatality, Sandridge Hill:** The Clerk reported that Andy Cadwallader, Area Highway Engineer had replied that it was premature to discuss the matter before the Coroner's Report on the accident. Cllr Millard explained that he had discussed the matter with Andy Cadwallader and they had agreed on a site meeting after the Coroner's Report, which Cllr Millard would attend on behalf of the Council.
- 330/11 Arising from Min. 281/11 h) **Traffic reports/Melksham Town Centre improvements:** The Council noted a letter from Melksham Town Council. **Resolved:** *The Council reply thanking the Town Council for their letter and pointing out that the Parish Council were responding to a request by Wiltshire Council.*
- 331/11 **Minutes, Finance Committee, 14th November:** It was noted that the Recommendations from Finance Committee would be approved at the Full Council meeting on the 23rd January. **Resolved:** *The Minutes of this Meeting be formally approved by the Council and signed by the Chairman as a correct record.*
- 332/11 Arising from Min 314/11 a) **Office Phone System:** The Council reviewed quotations for a replacement phone system for Crown Chambers. **Resolved:** *The Council instruct Prestige Communications to supply and install a Panasonic KXT206 Hybrid Telephone System to the existing wiring network at £519 excluding VAT.*
- 333/11 Arising from Min. 295/11 **Estimate for legal fees for Registration of Land behind Wellington Drive as a Village Green:** The Council reviewed an estimate of £1,000 to £1,500 plus VAT from JCP Solicitors for checking the Parish Council paperwork before submission. It was noted that the previous Blenheim Park application was successful and had not been checked by a Solicitor first. **Resolved:** *The Council submit the new Green application to Wiltshire Council without having it checked by a Solicitor.*
- 334/11 **Finance:**
a) **Litter bins:**
i) **New bin sponsorship scheme:** The Chairman reported that he has been talking to local employers about sponsoring new metal bins in the Parish. Several companies in Bowerhill were interested in sponsoring a bin, which would bear their name on the front and were prepared to fund 50%. A new feature can be added of a disc of chemicals that is released if the bin is lit, which will extinguish the flames. The cost of the bin, including installation, is a maximum of £400 plus VAT. The Assistant Financial Officer reported that the installation element of the cost was £90 plus VAT and that Wiltshire Council

would instruct English Landscapes to install them. Norman Burgess, Cleansing Technician had confirmed that he would be happy for the Parish Council to arrange their own installation, possibly by the Parish Caretaker. It was agreed that investigation was needed into the cost and process of replacing any fired chemicals. The Clerk cautioned that the Council should not have to maintain bins at locations which had previously been maintained by Wiltshire Council. **Resolved:** *The Council reserve funds for two new bins to the maximum value of £200 per bin giving a sum of £400 from the Street Furniture budget for this financial year 2011/12.*

ii) **Other bin issues:** The Chairman reported that the burnt out bin behind Bowerhill School had been replaced. The bin missing from the Hornchurch Road Play Area was on order. A bin for the Spa has been requested and is being chased.

b) **Receipts:** The Council noted that the following amounts had been received since the last meeting:

500336	Briansfield Allotment rents	£	12.50
500337	Briansfield Allotment rents	£	22.00

c) **Accounts for Payment: Resolved:** *The following accounts be checked and approved for payment:*

4027	TOTAL Equipment Ltd: Crown Chambers Rent QTR1 01/01/12- 31/03/12	£	1,608.75
4028	SLCC: 2012 Membership renewal	£	220.00
4029	Post Office Ltd: Postage Stamps	£	150.00
4030	P S Filkins: Beanacre grass cutting 2 x Oct, 1 x Nov cuts	£	135.00

Salaries:

4031	Mrs Mary Jarvis: December salary + additional hrs (Oct) + expenses (Recorded post + postage £7.04 Telephone Adapter £3)		
4032	Mrs Margaret Mylchreest: December salary		
4033	Mrs Teresa Strange: December salary + expenses (cleaning materials £2.97 + VAT, Wall planner 2012 £1.49)		
4034	Mr Terry Cole: w/e 22/10/11 – 12/11/11 + travel allowance + mileage (£68.80) + expenses (Perspex to repair notice boards (£25.07 + VAT)		
4035	Mrs Gill Butler: 17/11/11 – 01/12/11 casual assistance		
4036	Mrs Elaine Cranton: November office cleaning		
	Total Salaries:	£	3,240.61

4037	Inland Revenue: Tax & NI for Employer/ee	£	670.41
4038	Wiltshire Council – Wiltshire Pension Fund: Employer/ee Superannuation for M. Jarvis/T. Strange	£	632.09
4039	RM Software: PC support (7/11/11) and new 8 port hub (£45) Website hosting, registration and email (Sept 11 - Dec 12) <i>www.melkshamwithout.co.uk</i> (£260) + VAT	£	366.00
4040	Leekes Ltd: Maintenance materials £10.39 + VAT	£	12.47
4041	Mrs Pat Nicol: To reimburse for mince pies (from Chair's Allowance)	£	8.21

335/11 **Highways & Transport:**

- a) **Request for new Bus Shelter & Timetable, Whitley:** Cllr Baines reported that he had visited Whitley to view the bus stops.
 - i) At the Eden Grove bus stop the only possible site for a shelter (for Bath bound) would require a new area of paving/hard standing in the “grass triangle”.
 - ii) There are some paving slabs set in the verge by the bus stop flag post for the Melksham bound travellers at Eden Grove, but this is overgrown at present and needs attention by the Parish Steward or Parish Caretaker.
 - iii) Subject to Highways approval, there may be room for a shelter at the Pear Tree stop.
 - iv) There is a very rural bus stop opposite Westhill Lane.
- b) **Footway works, Top Lane:** Cllr Baines reported that the new footway works (first section) were close to completion.
- c) **Operational Flood Working Group, 8th November:** Cllr Baines reported that the issue of flooding in Woodrow (Sheila Missen and neighbour) is still being worked on by Wiltshire Council and the Environment Agency and should be addressed in the current financial year using monies already allocated.
- d) **SIDs (Speed Indicator Devices):** The Assistant Financial Officer reported that a suitable lamp post for attaching a SID had been identified for every site within the Parish that had been prioritised by the CATG (Community Area Transport Group) and had been notified to the Area Board. It was noted that a member of the Bowerhill Speed Watch Team was concerned that Teams did not have enough use of the equipment to make it worthwhile. Cllr Baines reported that the Bowerhill Community Speed Watch team had anticipated that they would get the speed gun equipment for more time than they actually did. The Atworth team had reported that the equipment was with the Bowerhill team at present, with Whitley booked for the 11th December.
- e) **State of pavement from Bowerhill Lane to Redstocks:** The Chairman reported that this issue had been raised at a recent BRAG (Bowerhill Residents Action

Group) meeting. The Chairman had taken it up with Wiltshire Councillor Roy While who in turn had taken it up with Bill Parks at Wiltshire Council. Bill had agreed that urgent action was needed as the pavement had disappeared in places.

Cllr Clark reported that there was a similar issue in Beanacre following Wessex Water works.

- f) **Integrated bus ticketing:** The Council noted a reply from Duncan Hames MP. Cllr Brindle reported that on the 20th January (10am – 1pm) there was an inaugural TransWilts Community Rail Partnership meeting at Monkton Park, which he would be attending on behalf of the Council.
- g) **Problems from lorry parking, Bowerhill:** The Chairman reported that this had been taken up by the police. There were also now lorries parking in the residential as well as industrial areas. An official complaint had been made to the companies who have assured that their lorries will not park in the residential areas again. Councillors expressed frustration that they had warned Wiltshire Council that lorries would begin parking at Bowerhill Industrial Estate when the Melksham Town Lorry Park closed. Driver hours are restricted and they have to stop somewhere for rest breaks.
- h) **Road traffic report re proposed No Waiting Order, Bowerhill:** The Council noted the Order. The Chairman reported that he was monitoring the parking of workers from the industrial estate parking in residential streets again.

336/11 **Allotments: Resolved:** *The agenda items relating to the Allotments be deferred to an Allotment Committee to be held on 16th January 2012.*

337/11 **Bowerhill Sports Field Working Party: Resolved:** *It was agreed to hold a Sports Field Working Party Meeting on 16th January 2012, following the Allotment Committee Meeting.*

338/11 **Wiltshire Council Campus and Area Board matters: Resolved:** *The Council noted the following correspondence:*

- i) **Closure of Christie Miller Golf Course-** reply from Mark Boden, Corporate Director, Dept. Neighbourhood & Planning, Wiltshire Council
- ii) **Campus Costs** – reply from Mark Boden via Duncan Hames MP

339/11 **General Correspondence for action:**

- i) **Community First letter re: community shop:** The Clerk suggested that it may be worth investigating this for the Berryfield community as they only have a Baby Shop.
- ii) **Concessionary Fares Query from resident:** The Council reviewed a written report from the Clerk. **Resolved:** *The Council reply to the resident with the information contained in the report.*
- iii) **Public Protection Services, Wiltshire Council – Proposed Dog Orders:** A paper received from Wiltshire Council invited local councils to add in areas for dog orders. The Clerk reported that Public Open Space and Play Areas were already included.
Resolved: *The Council have no additional areas to add to the Proposed Dog*

Orders.

- 340/11 **General Correspondence for information:** The Council noted receipt of the following papers:
- i) WALC County Circular Nov 2011
 - ii) Whitley Reading Rooms AGM
 - iii) Local Government Pension Scheme – info and letter from resident (passed on to MP and Wiltshire Councillor While)
 - iv) Sports Relief 2012 – Wiltshire Parishes – letter from Comic Relief
 - v) Emergency Planning Service Update Autumn/Winter 2011
 - vi) Wilts & Berks Group Minutes, 20th October 2011
 - vii) Traffic Report 24th October and 21st November
- 341/11 **2012 Olympic Pennant:** The Chairman presented a pennant of the Council’s badge to the Councillors on behalf of Marilyn Mills, Bowerhill Busy Bees Quilters. The pennant was a copy of one that will be presented to the 2012 Olympic competitors as part of a national scheme. Fourteen thousand were being made. It was agreed to ask the Melksham News to take a photo, when Mrs Mills was available.
Resolved: *The Council send a letter of thanks to Mrs Mills.*
- 342/11 **Mince Pie Supper:** The Chairman invited all to partake of a mince pie supper which was enjoyed by all.

Meeting closed at 9.20 p.m.

Chairman, 23rd January 2012