

Minutes of Whitley Reading Rooms Committee Meeting
The Reading Rooms at 8pm on Monday 10 October 2016

PRESENT: Ian Uffendell (chair), Carole Uffindell (bookings secretary), Margaret Beament (Treasurer), Eddie Carter, Bob Brownrigg, Leila Riley (minutes)

1. APOLOGIES

Alison, John Hamley, Eileen Carter, Jeanne Penrose

2. MINUTES OF PREVIOUS MEETING (12 JULY 2016)

These were accepted as a true account. Proposed by Bob and seconded by Eddie

3. MATTERS ARISING

None

4. CHAIRMAN'S REPORT

The new bench for outside the Reading Rooms is on its way.

A replacement noticeboard is also on its way according to Theresa

2 new tables have been ordered and will be arriving on October 21st

There are 2 new users of the hall – Qui Gong (Eastern gentle exercise routine)

Zumba (aerobic dance routine)

5. TREASURER'S REPORT

Margaret gave us the Autumn Financial Statement which shows

Income: £4842.50

Expenditure: £3905.33

Bank & Petty Cash (as at 6 Oct 2016): £5221.78

(Copies of the statement were provided at the meeting and can be provided to absentees on request.)

Other Financial matters:

Flat roof will need inspection this financial year.

All financial documents are kept in "Safe Custody" in Lloyd's Bank, Melksham

All other original documents for the hall are now with Ian for safe keeping.

6. PROJECTS

We have an 8' gate from "freecycle" and we are waiting to obtain another at least 7'

A post box has been fitted outside the front door

The defibrillator is up and running and training took place on Sat 8th October

The wifi is up and running

7. ANY OTHER BUSINESS

We were very sad to learn that Brian and Irene Roberts' daughter passed away on October 7th.

The Committee give their sincere condolences and a card will go to the family this week.

Bob said thankyou for the hall for Cecily's birthday party in July.

8. DATE OF NEXT MEETING

Tuesday 17th January, 2017 at 8pm