

The Community Action: Whitley & Shaw (CAWS) committee met at the Head Shed at 7pm.

1. **Welcome / Present/Apologies:**

1.1. Welcome: Pippa welcomed everyone to the meeting.

1.2. Present: Pippa Richardson; Lesley Sibbald; Peter Richardson; Richard Bean; Mary Pile; Maureen Hibbott; Nick Adsett; Angela Ferris; Ann Harrison.

1.3. Apologies: Joan Boorer; Mike Booth

2. **Minutes and Actions from the meeting held on 2 March 2021:**

2.1. Covered under relevant agenda item below with the exception of:

Item 8. AOB:

Sub item a. Discussion on a community event in the autumn / winter of 2021 to be added to the agenda. Lesley apologised for missing this action. Nick agreed to consider and present some options at the next meeting. **Action: Lesley and Nick**

Sub Item b. Lesley to forward list of Parish Steward tasks to MWPC office. **Complete**

3. **Updates on current CAWS Activities**

3.1. Phone Boxes:

3.1.1. Information Box Corsham Rd - No further progress to report.

3.1.2. Library Box Top Lane – Nothing new to report.

3.2. Finance: Joan had provided the following update:

3.2.1. Regarding the current account balance, there has been no movement since the last meeting, so still stands at CAWS £3,517, CEG £277

3.2.2. Jonathan Rumens was successfully awarded an annual grant of £160 for CEG from MWPC.

3.2.3. Insurance is due on 4th August, invoice awaited.

3.2.4. Eligibility for Town Grant - Miriam Zaccarelli (Melksham TC) advised that the grants are awarded four times a year for anything that benefits residents within the Council boundaries. Joan had explained that we are planning a fete next June to celebrate the Queen's Jubilee, which would be open to everyone in the town and villages. On that basis Miriam had advised that we definitely qualify. Miriam undertook to remind CAWS next year.

3.2.5. Transfer of Bank Account - Joan confirmed that the new bank account has been opened.

Pippa and Lesley confirmed that they had just received the relevant email to approve the agreement.

3.3. Speedwatch:

3.3.1. Speed Indicator Detectors: Teresa Strange had advised that the SIDs can only stay up for 14 days (about the life of the batteries before recharging) and then have to move, that's why it moves around the parish and then comes back again – it has to be away a minimum of 4 weeks, and also can only go where there is an eligible site. In addition, they have to be moved by contractors with the relevant streetworks licence. Wiltshire Council do not allow permanent SIDs to be erected. Each unit costs approx. £2,300 excluding VAT. Moving to a new location costs approx. £50 excluding VAT. The committee noted this response and discussed what else could be done to reduce speeding through the villages. It was agreed that Lesley would contact MWPC office to seek the reinstatement of a police representative on CAWS committee and that speeding would be included in the CAWS item for the next edition of Connect.

Action: Lesley / Pippa

3.3.2. Community speedwatch activity: Richard explained that training of new volunteers continues but that two recently trained volunteers had not yet undertaken any watches.

3.4. MWPC News: Mary advised that there was nothing specific to report and that the next meeting would take place on Monday 26 July. The committee also discussed the current consultation on the A350 bypass and agreed that CAWS should comment in support of the current favoured option but that this should also include concerns regarding the reprovision of footpaths affected by the proposal. Action: Peter R

3.5. Litter Pick: In Mike's absence the committee agreed that the next Litter Pick would take place on Sunday 26 September. Mike to confirm that this date is acceptable. Action: Mike

4. **Planning Issues:**

4.1. Proposals for 4 houses on First Lane. Mary advised that no formal application had been submitted so far. The committee agreed that, from the information provided so far, CAWS concerns remained broadly the same as had been stated for the application for 9 houses. The main concerns appear to be that the development is outside the Whitley boundary, that it was not included in the Neighbourhood Plan and that more information would be required regarding the flood alleviation measures / maintenance. It was agreed that an official CAWS response would be prepared if / when the formal application was submitted.

Action: Mary / Peter R

5. **Village Shop proposals**: Nothing specific to report but the committee recognised and congratulated the Community Hub steering group on achieving (exceeding) their target funding and wished them well in the venture.

CAWS Constitution: All committee members had received a copy of the draft revised constitution for consideration in advance of the meeting. Discussion on the draft included the optimum size of the committee, the required number of office bearers and whether local businesses / other voluntary groups should be invited to be represented. It was agreed that formal invitations to be sent to local groups / businesses.

DECISION: The committee voted to accept the draft constitution and thanked Peter for his work.

6. **AOB**: No items for discussion.

7. **Date of next meeting**: Tuesday 14 September, at The Head Shed, commencing at 1900.

8. **Closure**: Pippa thanked the members for attending and closed the meeting at 20:15.

Lesley Sibbald
July 2021