

Community Action: Whitley & Shaw Committee (CAWS)

MINUTES of CAWS Meeting of 25 August 2016 at Whitley Reading Rooms 7.30pm

1. Welcome by Michelle Tattersall Chair, Community Action: Whitley & Shaw (CAWS)

Welcome to Ian and Mike to their first committee meeting.

2. Apologies: from Tony Bruun, Richard and Elizabeth Bean, Mike Booth

Attendees: Michelle Tattersall, Mark Ashkowski, Brian Roberts, Ian Uffindell (chair of the Reading Rooms committee) and Mike Cartmel.

3. Minutes of previous meeting (4 July 2016)

In response to Michelle's email regarding the zebra crossing outside the school, she has received an email from Mr White, Head Teacher, Shaw School. The school are working on a traffic strategy to start in Sept with the help of a School Committee. The lights previously were turned off as the guidance stated that only a traffic warden was to use them. We wait to hear for now what comes from the new strategy.

Best Kept Village feedback has still not yet arrived from organisers. Michelle raised the point that the feedback should be available within a matter of weeks of the result. When the report is received, Michelle will comment on this to the BKVC committee. Next year, we will decide upon our entering.

4. Matters arising from previous meeting 4 July 2016 (items are listed in the topics below.)

5. Finance

5.1 General report received from Tony Brunn:

Closing Balance as at 4th July 2016	£2,582.34	
Donation in respect of delivery of MIN	15.00	– thank you to Richard Bean
Public Liability Insurance	275.68	
CEG Cupboard in Reading Rooms	34.69	– now in place in the hall

Closing Balance as at 25th August 2016 £2,286.97

No outstanding Invoices

5.2 CAWS account(s) and earmarked funds

CAWS Balance	£1,064.37	
SSE Fund (Emergency Fund)	72.80	– Reserved fund
Beeches Recreational Fund	£1,149.80	– ear marked fund

5.3 Insurance renewal - Zurich Policy Schedule – now circulated, thanks to Mark for thorough read through

Bouncy Castle: When hired we must make sure that hirees have Public Liability insurance and CAWS must see the policy in every case before excepting it as our PL insurance does not cover its use.

5.4 List of Assets has been done by Tony Bruun.
CAWS Public Liability Insurance has been paid.

5.5 Funding and Governance advice is available to CAWS from Wiltshire Community Foundation. They are offering 1 hr's guidance for applying for funding. Tony and Brian Roberts to attend their meeting on 20 November in Chippenham, **Tony and Brian to arrange the time and book.**

6. Objectives.

6.1 Fund raising Auction 1st December (objective 10) Committee members have been asked to contact the same business/contacts as last year to ascertain if they wish to donate an item(s) for this year's auction. Publicity deadline for CONNECT will be 12 Sept, so if anyone gets the promise of a donation before that date, please advise Michelle.

Michelle to circulate lot list from last year with the minutes.

6.1.1 Roger Hollest to act as auctioneer for 1 Dec. Auction at Whitley Golf Club. He advised that the maximum number of lots should be 30 again this year otherwise the evening becomes too long.

6.1.2 Venue: Tom Nicholas has confirmed that Whitley Golf Club is available for the auction and will stay open later that evening until the event finishes. They are waiting to hear further details from us.

6.1.3 Lots : CAWS Committee members have been asked, where possible before 12/9 to contact the contact the same business/contacts as last year for a donation for this year's auction. It was agreed that we should not have more than 2 items over £100 in value. If we are offered them however, communicate to Michelle before accepting.

It was suggested that a silent auction be advertised prior to 1 Dec by Roger, but winners announced on 1 Dec, so residents can make sealed bids in advance of 1 Dec. This will add variety to the evening. Lists of Silent Auction items could be left at Village Shop and Golf Club for bids prior to 1 Dec. A silent auction could also be run on the night. Both options to be explored. **Roger Hollest to be consulted about this by Michelle for his ideas on how to run this.**

Roger to donate some auction items again this year.

6.1.4 Marketing:

Brian to speak to new CONNECT editor about extending the deadline for an advert. The advert space be requested in time for the deadline to reserve it. It was suggested that we

use last year's lots for early publicity as 12/9 is too early to know what our best auction items will be.

Mike Booth to please design a poster for Connect (12/9) and leaflet for distribution in the Melksham News (cost approx £22) close to mid/end Nov.

Money raised at the auction will pay for CAWS community activities during 2017 including a summer event and work to improve our villages.

6.1.5: There will be a Special meeting towards the end of Sept to work on the auction, dates TB circulated to members.

Website

Winter 2016. Michelle & Mark hope to design and launch a CAWS website sometime soon. **Michelle to confirm with her contact at work if this is looking to imminently start.** If not, Mark suggested a ne contact option. Caws has a Facebook Page and items can also be pasted on the Shaw and Whitley Facebook page.

6.2 Improving Villages (objective 6)

6.2.1 Telephone boxes Update by Michelle. BT confirmed that they would also consider a group which are HMRC registered, however this is not an option for CAWS with no employees or contractors working for them. BT will eventually remove the telephone boxes in Shaw and Whitley, this holds a 3 month consultation period with Wilts Council so this will not be happening before the end of 2016. They also said that the newer Boxes are only normally adopted for the housing of defibrillators – which of course have just been allocated to sites.

Melksham Without is not in a position to take over the running of the telephone boxes in our 2 villages. This is due to the running costs, which may include repairing vandalism, health and safety and maintenance. There is no option for them to adopt them on our behalf.

Areas for us to take into account would be stripping the paint, adding shelving, maintain the flooring area and general repairs. All issues which must be looked into and the 'no' from MWOPC should be taken into consideration. Michelle stated that there is money available for running costs for the boxes. For example, Mike Booth found an article (sent to MT) detailing a £30,000 grant for something similar.

There is the possibility that Wilts Council might adopt the telephone boxes if asked.

It is hoped that members of the 2 villages would help look after them and that this would need to be confirmed before taking them on.

Members voted on applying for Charity Status which was a unanimous no by the CAWS Committee. Mark A was thanked for his work researching charitable status and producing a précis our committee.

Based on the above it was decided that especially with the absence of Mike Booth, the adoption should be continued to be discussed and explored as there may still be avenues to explore.

6.2.2 Spring planting/ Compost /MWPC planting update: Melksham Without say we cannot plant on roundabouts. Caws to get a list of suitable places from Melksham Without for public vegetable gardens or wildflower gardens. **Michelle to contact Melk W/O for a list of public spaces in Shaw & Whitley.** Walk around the village (using the maps and the list of areas) by CAWS Committee members will be sometime in Sept with plants to be in full bloom in time for Best Kept Village Judging in May 2017 and therefore not daffodils!. **MT to circulate date.**

6.2.3 BKV Report: as above.

6.2.4 Footpaths & Stiles Repairs: (Rambler's Association has asked for footpaths and stiles that are in need of attention and repair). No suggestions of areas for repair have been made so far. **Mike Cartmel to put it up on Shaw & Whitley Facebook page in the hope that dog walkers and residents will see the notice and put forward suggestions.**
Brian R to speak to ramblers club?

7. Community News

7.1. Distribution of 30mph signs, (produced by Melksham Without) reminder posters to be put on wheelie bins by local residents in our 2 villages. Caws to distribute 2 per household along Top Lane, Shaw Hill and Corsham Road for display on Blue Topped recycle bins. **Mike Cartmel to draft a letter for residents** to accompany the posters and **Michelle to contact Teresa Strange for poster volume available and number of houses on those roads.**

7.2 Dunch lane (Poplar Farm) Planning Application (Ref 16/06145/OUT). (see <http://tinyurl.com/hraboag>) . Mark A explained that 20 houses could be built on this small plot. (post meeting note – confirmed 6 houses proposed on this site)

Mark proposed that he should object for reasons of: access, it is not in the neighbourhood plan and 'urban creep', access to Dunch Lane is already very busy and CAWS still want a footpath from Shaw School to Shurnhold, which is yet to be explored, but this would be impossible if houses were built there.

The Fire Dept and 2 residents had written letters of rejection.

Discussion took place on confirming the reasons for objection as the area is not within the CAWS boundary. Confirmation for the difference in reasons for this and the Shurnhold site are slightly different.

Vote took place for objection to planning permission, 4 objected, 1 abstained, Mark mentioned Richard and Elizabeth had confirmed their objection which was taken into account.

Deadline For objections is 1 Sept Mark to write letter and circulate for approval before sending.

Shurnhold plans for more housing opposite Geo Ward Gardens development are still being discussed by Wilts Council.

7.3 Community Emergency Group (CEG) – A general meeting for all residents will be held at 7:00 pm 13 October at Shaw School, where representatives from CAWS, Wilts Council,

Melksham Without, Environment Agency will be there. It is a follow up meeting from when 200+ residents attended an emergency flood meeting held at Shaw School in Nov 2015. Brian explained that the Emergency Committee is up and running and will present the work of the committee to the whole Community. There is a PowerPoint presentation about this, key speakers, logo for the CEG, advert in CONNECT for 1 October issue. **Brian/Tony to action.**

Perhaps Teresa Strange to put into Melksham News for Shurnhold/Atworth/Purpitt residents?

8. Extraordinary General Meeting -21st September 7:30pm Methodist Chapel, Top Lane. Whitley. This will be to discuss the Revised Constitution of CAWS. Also Sheila Ashley from Alzheimer's Wiltshire will show an awareness video, and the public to be consulted about public planting in Shaw & Whitley and proposals for spending on the Shaw Playing Fields – yet to be confirmed. **Michelle to bring extra copies of 'Slow Down' poster to be available that evening.**

Michelle to prepare constitution amendment as Mark had previously done and finalise agenda.

Post meeting note: Publicity for this meeting Michelle, Richard and Mike to discuss after holidays.

9. Next Summer's Community Event: Suggestions were: Mike suggested carnival procession with floats, other suggestions included Games with Olympic theme, Costumes for kids with a theme, soap box (transport) Derby with races at Shaw Playing fields, disco for children. 2017's event should be simpler than the Q90 event was. The White Hart Inn Atworth, Pear Tree and Lowden Nurseries all want to be involved in 2017. This is a community event and its main purpose is not a fundraiser.

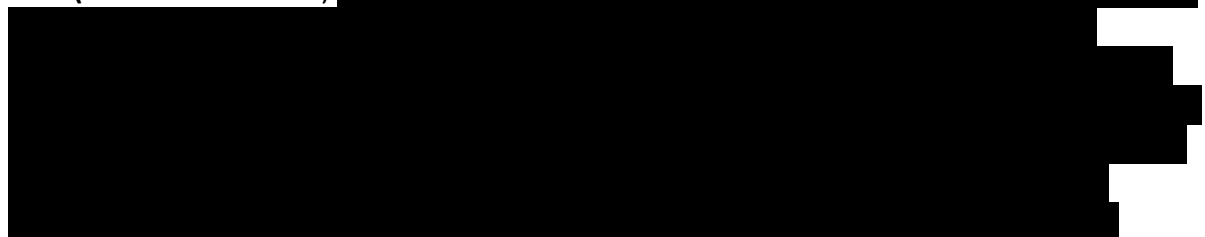
Children 's Nurseries could be invited to participate, also the Golf Club. Mike B suggested picnic (with games) and music festival with live bands, also an Open Air Cinema for families

All suggestions to be put forward at 5 Sept village hall committee meeting. CAWS at this stage favour the picnic which would be free to join and live bands option with food sold by others.

10. Melksham Without Parish Council: Letter of thanks sent to CAWS for Q90 festivities and for all their hard work to make this event so successful.

11. Any Other Business:

11.1 (Confidential item)



11.2 Young Melksham Leaflets. **Maureen to ask if village shop will have leaflets on display so public can take them when they are in the shop.** Mike Cartmel also took some for distribution.

12. Dates and Venues of next meetings:

12.1 Recreational Fund meeting 13 Sept at Reading Rooms at 8pm. With Village Hall Committee, Melksham W/O and CAWS. Michelle to lead the meeting. Agenda given.

12.1 : Officers Meeting- 2 Sept 2016 at 27 The Beeches and EGM has been cancelled as this will be done via email

12.2. 21/09/2016 at Methodist Chapel 7:30pm. Extraordinary General Meeting

12.3 Community Emergency Group (CEG) 7pm 13 October 7.00pm at Shaw School

12.4 Date To be confirmed for end SEPT:- Next Committee meeting: re Auction 1 Dec.

12.5 TBC date walk around village about planting.

12.6 TBC CAWS Committee Mtg in Oct.

M. Hibbott, Minutes Secretary CAWS. 25 Aug 2016.

Due to Absence of R Bean
Secretary CAWS