



## MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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Monday 6<sup>th</sup> March 2023

To all members of the Council Finance Committee: Councillor John Glover (Chair of Council & **Chair of Finance Committee**), Councillor David Pafford (Vice Chair of Council), Councillor Alan Baines (**Vice Chair of Finance Committee**), Councillors Richard Wood, Shona Holt, Robert Shea-Simonds & Councillor John Doel

Dear Finance Committee members

You are invited to attend the **Finance Committee meeting** which will be held on **Monday 13th March 2023 at 7.00pm** at **Melksham Without Parish Council Offices (First Floor), Melksham Community Campus, Market Place, SN12 6ES** to consider the agenda below:

**TO ACCESS THE MEETING REMOTELY, PLEASE FOLLOW THE ZOOM LINK BELOW. THE LINK WILL ALSO BE POSTED ON THE PARISH COUNCIL WEBSITE WHEN IT GOES LIVE SHORTLY BEFORE 7PM.**

Click link here:

**<https://us02web.zoom.us/j/2791815985?pwd=Y2x5T25DRIVWVU54UW1YWWE4NkNrZz09>**

Or go to [www.zoom.us](http://www.zoom.us) or Phone 0131 4601196 and enter: **Meeting ID: 279 181 5985**  
**Passcode: 070920**. Instructions on how to access Zoom are on the parish council website [www.melkshamwithout.co.uk](http://www.melkshamwithout.co.uk). If you have difficulties accessing the meeting please call (do not text) the out of hours mobile: 07341 474234

To access the agenda online please scan the below QR code.

**YOU CAN ACCESS THE AGENDA HERE**

Yours sincerely

Teresa Strange, Clerk



## AGENDA

1. **Welcome & Housekeeping**
2. To receive **Apologies and approval of reasons given.**
3. a) To receive **Declarations of Interest**  
b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered.
4. To consider holding items in Closed Session due to confidential nature *Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business (6a) as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*
5. **Grant Aid:**
  - a) **Grant Aid policy:**
    - i. To note the Grant Aid policy and inclusion of additional clause following recommendation at last finance committee meeting (around returning funds if group fails or change of use request).
    - ii. To note that all successful organisations will be informed of the new clause upon receiving their grant award
  - b) To note budget provision for Grant Aid 2023/24
  - c) To consider request from 4 youth for a 3-year grant funding package starting from 2023/24
  - d) To consider Grant Aid applications for 2023/24
6. **Bowerhill Sports Field:**
  - a) To receive update following meeting with hirer and consider way forward
  - b) To consider fees and charges for the 2023/24 football season
7. **VAT:** To review research undertaken by officers regarding whether the council need to become VAT registered and consider the way forward
8. **Audit:**
  - a) To note 2<sup>nd</sup> Internal Audit visit for 2022/23 due 17<sup>th</sup> March
  - b) To appoint Internal Auditor for 2023/24
9. **Procurement Threshold Limits:** To note new limit of £30,000 (from £25,000) for use of Public Contracts Regulations 2015 and Standing Orders and Financial Regulations to be amended accordingly
10. **Weedspraying:** To approve quotation to undertake weedspraying around the parish

**Copy to: All Councillors**