

NOTES OF THE CAWS COMMITTEE MEETING – WEDNESDAY 27 MARCH 2024

The Community Action: Whitley & Shaw (CAWS) committee met at the Head Shed at 7pm.

1. Welcome / Present /Apologies:

Peter welcomed everyone to the meeting.

- 2. Present:** Peter Richardson; Dan Pike; Melinda Adcock; Joan Boorer; Mike Booth; Alison Candlin; Ann Harrison; Lesley King; Helen Mitchell; Mary Pile; Lesley Sibbald

Apologies: Kirsty Jamieson; Alex Lunt; Maureen Hibbot

3. Actions from previous meeting

#	Date	Action	Responsible	Status
102	Jan 23	Consult with Methodist Church re a chatty bench on site	Peter	Complete. The Church think it's a great idea.
103	Jan 23	Purchase Tree guards	Peter / Lesley	Ongoing. The trees have been planted and staked and Philip Cornwall (an arborist) of Whites Corner is looking into tree guards. He has been chased so that we can get these installed before the grass verges are cut.
104	Mar 23	CAWS to provide chatty bench for Whitley Stores with the proviso that the bench is made of recycled material.	Alison	Ongoing – to be timed in to coincide with the opening of the new location. Benches are made to order with an approx. 2 week lead time.
106	May 23	Develop a draft safeguarding policy	Kirsty	PR has reviewed. Committee review carried forward to next meeting in Kirsty's absence.
127	Nov 23	Investigate ventilation fans and 'book ends' in the phone box library	Mike	Ongoing
130	Nov 23	Google drive for CAWS documentation	Dan	Ongoing – Dan and Pater to meet to discuss.
131	Jan 24	Topography signs – engineer has checked out the Littleworth Lane location, Shaw Village Hall is still to be completed	Peter	Ongoing – engineer has been chased.
132	Jan 24	Litter picking event – 24 th March 2024. Posters to be designed and printed and the event publicised	Lesley S Mike	Complete
133	Jan 24	Best Kept Village – speak with Helen about becoming involved	Dan	Ongoing
134	Jan 24	Best Kept Village – request for volunteer(s) to go in to Connect	Peter	Complete
135	Jan 24	Best Kept Village – previous records/information to be provided	Joan	Ongoing
136	Jan 24	Pavements and potholes – produce a list of all issues and progress with Phil Alford and Stuart Renfrew	Dan	Complete
137	Jan 24	Car boot sale – to be publicised in Connect	Peter	Complete
138	Jan 24	Car boot sale – to be discussed in more detail at next meeting	Dan	Ongoing

4. Neighbourhood Police Liaison Officer – introduction

Peter advised that we were expecting Ben Coombs to attend but unfortunately he had not made it. Hopefully he will attend another meeting in the future.

- 5. Chair's Report and discussion / agreement on matters arising** (noting that items may also be discussed via outstanding Actions and other Agenda items below:

NOTES OF THE CAWS COMMITTEE MEETING – WEDNESDAY 27 MARCH 2024

Having circulated his report in advance, Peter advised that he would not go through it in detail but would concentrate on the key issues for discussion / agreement and / or action from the committee.

Topic	Discussion and / or Action Points	Decision/Action
Battery storage	Encourage residents to attend a consultation event? Generate a list of questions to ask? Arrange a community meeting? Circulate examples of reasons to object? Arrange a site visit with MP et al? Leaflet drop? Connect and Melksham News? CAWS to submit a consultation response? Covered in item 17. below	All
Benches	Install at Ever Green Meadow and Whitley Stores Grant approved so 2 benches will be purchased. Alison requested the Whitley Stores one to be black and be 1.5m instead of 1.2m. They will arrange for this to be secured to the decking themselves. Peter confirmed both benches will be 1.5m.	Peter
Grant	Joan to attend Annual Parish Meeting to receive cheque? Joan agreed to go to the council meeting on 15 th April to collect this on behalf of CAWS.	Joan
First aid training	Appetite outside of CEG? Training is taking place on 8 th May at the Whitley Reading rooms. Peter advised that if CEG do not use all the spaces there would be opportunity for others to attend and suggested Whitley Stores may be able to benefit.	Peter Alison

6. **General Finance update – Joan**

Joan provided an update on the Finances as per Appendix 1. Peter noted that invoices were expected for the topography signs, the second half of the first aid training and then the benches and insurance.

7. **Whitley Stores update – Alison**

Alison advised that the opening date has not yet been agreed. They are dealing with Starbars and there has been a change in the department to deal with. Resolution of the electrical issue hangs off the resolution of the issue with Starbars and it could still be a couple of months to get connected once these issues are sorted. Meanwhile they are investigating a backup option with Eddie Day. All the necessary preparatory work for opening is currently being undertaken e.g. training, stock requirements.

8. **Speedwatch/road safety – Kirsty**

Peter provided an update on road safety. Speedwatch was carried forward in Kirsty's absence.

- The SLOW warnings have been painted on the road on Shaw Hill and Corsham Road.
- The subject of road safety is back on the agenda for the Highways Committee next meeting.
- There was a near fatality outside the school which has been reported to MWPC.
- Having researched MWPC historical papers it is clear that road safety has been an issue for Whitley and Shaw 100years (going back to the days of bicycles)!
- The debate about the SIDs and getting an extra one is ongoing but it is extremely unlikely that a grant will be available for this. Peter is still pushing the council to purchase one anyway.
- The Shaw School traffic plan is still ongoing.

Alison noted the speeding traffic on Top Lane and Mindy suggested that Speedwatch also covers this area.

9. **Safeguarding – Kirsty**

Carried forward in Kirsty's absence.

10. **Broadband monitoring update – Dan**

Dan reported that this is ongoing. It has been acknowledged by Project Gigabit that it is required.

11. **MWPC – Funding for Community Orchards – Dan**

Funding for community orchards is carried forward from a CAWS perspective.

Peter said that either Wiltshire council or a charity (or both) are providing funding for community orchards and he has forwarded the relevant information to Mike and Leila in case they were thinking about that for Ever Green Meadow.

12. **Potholes and pavements – Dan**

Dan advised that he is in contact with Lorraine at MWPC. He is doing this under his own name rather than CAWS. If you make sure the report is accurate with a photograph and the parish steward can fix it then they do generally act. For the larger holes Mary will continue to liaise with Stuart Renfrew (highways technician).

13. **Best Kept Village – Dan**

Dan advised that this will not be happening this year.

14. **Car Boot Sale (Summer 2024) Sub-committee – ALL**

This has been agreed for 10th August 2024 1-4pm. Mike has booked the playing field. Mike, Mindy, Lesley S and Peter all agreed to form a sub-group to organise this. There will be a meeting on 3rd April 2024 7pm to start discussions.

Alison advised that whilst volunteers from Whitley Stores may not be available to help, she could offer the use of the store's purchasing avenues if that would help in any way.

15. **Local History Signs – Peter**

See action #131.

16. **Shaw Telephone Box – Peter**

Peter raised the question as to how the Shaw telephone box should be used (Terry Chivers flagged it to Peter). Various options were discussed including a historical timeline and Mike suggested that frames are put up inside it so that the content can be changeable. All agreed and suggestions made were an art or photography competition, the school or Gardening Club might want to use it for a month, it could be used for an art exhibition. Mike will investigate suitable frames.

Action: Mike

17. **Battery Park – Peter**

This was discussed in detail. For the purposes of these minutes only the salient matters arising have been captured.

- Peter has not met anyone to date that is in favour of the development including David Giddings who is a tenant farmer of the Neston Estate.
- Peter met the developer at a recent MWPC meeting but nothing substantial was said and hence the list of questions is being drafted. Peter and Dan have been working on this.
- At the MWPC Planning Committee on 8th April 2024 (7pm at The Campus) this will be discussed. Peter will be there as a councillor and as such will not be able to put forward the questions. He requested that other CAWS members attend and that other members of the public are encouraged to attend to ask questions.
- There is a consultation being hosted by Lime Down Solar Park on 11th April 2024 (2-6pm at Shaw Village Hall). There is also one at Corsham on 10th April 2024 (Town Hall at 3.30-7.30pm).
- Phil Alford and Peter are arranging an early morning site visit by Michelle Donelan on 12th April 2024 (immediately after she meets the developers) and Peter asked as many people as possible to attend. Note - since the meeting this has been booked and people should meet at the Pear Tree at 9am.
- It was agreed that a Community Meeting be held – Shaw School has since been booked for 17th April 2024 6-8pm. Peter will see if Phil Alford can be in attendance. **Action: Peter**
- The list of questions is currently at circa 80 (and increasing) and Peter expects some of them to be unanswerable right now.

NOTES OF THE CAWS COMMITTEE MEETING – WEDNESDAY 27 MARCH 2024

- Peter asked the group if all efforts should be on fighting the solar park as a whole or if focus of this group should be on Whitley and Shaw. All agreed it should be Whitley and Shaw.
- Alison suggested that Peter visit the Warm Space at the Reading Rooms as people there may not be aware of what is going on / the impacts. Peter agreed to do this. **Action: Peter**
- Lesley S suggested there is a leaflet drop and all agreed. **Action Peter and Mike**
- All agreed to help distribute leaflets. **Action: All**
- Mike advised that there are stocks of the 'official' Lime Down Consultation Information Leaflet and feedback form at Shaw Village Hall, the Reading Rooms and Spindles.
- It was agreed that all the questions should be made available on Facebook and WhatsApp and people should be encouraged to submit questions as individuals. They do not need to be constrained by the 'official' documents – they can just write a letter / send an email.
- The issue of sewerage will be included in the objection on grounds of flooding.
- Noise pollution is expected to be the equivalent of living next door to the M4 (while the fans are running).
- Mike agreed to look at possibly putting some cameras at the site to monitor wildlife and the potential light pollution impact. **Action: Mike**
- All objections need to be submitted to the first consultation by 26th April 2024.
- Wiltshire Council will be a consultee (and will have been informed by MWPC).
- Peter agreed to email Atworth and Gastard Parish Councils to encourage them to join the consultation. **Action: Peter**

18. AOB – Peter / All

Rubbish bin on Goodes Hill – it was identified during the litter pick that there isn't one. Peter has approached MWPC and they are not prepared to provide an additional one as they are not prepared to cover the cost of emptying it; doing that costs more than the bin itself. If we move one from elsewhere in the village, then MPWC will empty it. Peter agreed to pull together a list of all the rubbish bins. **Action: Peter**

Clearing the ditch on Corsham Road – Lesley S advised that this was not cleared during the litter pick as it was not safe to do so. Dan agreed to ask the Parish Steward to do this. **Action: Dan**

Age Concern – Peter has been asked by MWPC if there is any way that CAWS can help to try to connect older people with grants, services, help, support, assistance that they may require e.g. getting prescriptions, filling out forms, getting equipment installed etc. Lesley K suggested the Age UK Fitness & Friendship Clubs all around Wiltshire be used as a place to help promote this. Peter will go back to MWPC. **Action: Peter**

Storage of CAWS minutes – Peter solicited views of the group on whether or not the CAWS minutes should be bound and held in the history centre in Chippenham (in much the same way as the MWPC minutes are). All agreed. **Action: Peter**

19. Date of Next Meeting – Dan

Wednesday 22nd May 2024 commencing at 7:00pm. Venue - The Headshed.

The meeting closed at 9:00pm

Lesley King
CAWS Minutes Secretary

NOTES OF THE CAWS COMMITTEE MEETING – WEDNESDAY 27 MARCH 2024

20. Outstanding Action Summary

#	Date	Action	Responsible	Status
103	Jan 23	Purchase Tree guards	Peter / Lesley	Ongoing. The trees have been planted and staked and Philip Cornwall (an arborist) of Whites Corner is still looking into tree guards. Unfortunately the verges were cut causing damage to 2 trees. "Thank You" photo of all involved being taken for Connect – by tree in First Lane 9.30am 28 th March.
104	Mar 23	CAWS to provide chatty bench for Whitley Stores with the proviso that the bench is made of recycled material	Alison	Ongoing – to be timed to coincide with the opening of the new location. Benches are made to order with an approx. 2 week lead time. Bench will also be provided for Ever Green Meadow.
106	May 23	Develop a draft safeguarding policy	Kirsty	PR has reviewed. Committee review carried forward to next meeting in Kirsty's absence.
127	Nov 23	Whitley phone box library – ventilation fans, 'book ends' and repainting the Whitley phone box library (when weather allows)	Mike	Ongoing.
130	Nov 23	Google drive for CAWS documentation	Dan Peter	Ongoing – Dan and Peter to meet to discuss
131	Jan 24	Topography signs – engineer has checked out the Littleworth Lane location, Shaw Village Hall is still to be completed	Peter	Ongoing – ordered (inc lectern bases) and engineer has been chased.
135	Jan 24	Best Kept Village – previous records/information to be provided	Joan	Ongoing – Joan to pass the information she has to Dan
138	Jan 24	Car boot sale – 10 th August 2024 1-4pm	Mike, Mindy, Lesley S, Peter	Meeting of sub-group – 3 rd April 2024 7pm
139	Mar 24	Shaw telephone box – investigate suitable frames for interchangeable content	Mike	
140	Mar 24	Lime Down Solar Park – Phil Alford to be invited to the Community Meeting 17 th April 2024	Peter	
141	Mar 24	Lime Down Solar Park – visit the Warm Space at the Reading Rooms to make more people aware of the development / impacts	Peter	
142	Mar 24	Lime Down Solar Park – leaflet design, printing and distribution	Peter, Mike, All	
143	Mar 24	Lime Down Solar Park – potential installation of cameras to monitor wildlife / impact of light pollution	Mike	
144	Mar 24	Lime Down Solar Park – Atworth and Gastard Parish Councils to be encouraged to join the consultation	Peter	
145	Mar 24	Rubbish bin for Goodes Hill – list all the parish bins to see which could be moved to Goodes Hill	Peter	
146	Mar 24	Clearance of ditch on Corsham Road – arrange for the Parish Steward to clear the ditch	Dan	
147	Mar 24	Age Concern – suggest to MWPC that Age UK Fitness & Friendship clubs are a useful way to put older people in touch with options for additional support	Peter	
148	Mar 24	Storage of CAWS minutes at history centre in Chippenham	Peter	

APPENDIX 1

CAWS Treasurer's Report 27th March 2024

Balances 01/01/24:

CAWS: £6680 CEG: £846 Total £7526

Caws Transactions to date totalling £453 include:

£75 donation to Wiltshire Air Ambulance.

£50 in gardening vouchers to Richard and Elizabeth Bean.

£280 To PRHR Ltd for hire of room at The Head Shed.

£48 to Mike Booth for purchase of Chatty Bench signs.

CEG Transactions to date totalling £320 include:

£26 for purchase of a fire extinguisher.

£27 for Vent Fittings.

£215 (50% deposit) to Worsley Training Ltd for a one day First Aid course.

£53 for a First Aid kit.

Balances 27/03/24:

CAWS: £6227 CEG: £526 Total £6753